



TOWN OF WEST HARTFORD

Finance & Budget Committee
Town Hall, 50 South Main Street, Room 312
October 2, 2019, 6:30PM

Draft Minutes

Attendance

Shari Cantor, Chair
Chris Barnes
Leon Davidoff
Mary Fay

Staff

Matt Hart, Town Manager
Steve Huleatt, Director of Health
Peter Privitera, Director of Finance
Joseph Dakers, Assessor
Garmon Newsom, Assistant Corporation Counsel
Patricia Morowsky, Assistant Director of Human Resources
Gina Varano, Assistant Corporation Counsel

1. Call to Order

S. Cantor called the meeting to order at 6:30 PM.

2. Executive Session

S. Cantor made a motion, seconded by L. Davidoff, to enter into executive session at 6:32 PM pursuant to CGS §§1-200(6), 1-225(f), and 1-231 to discuss strategy and negotiations with respect to pending tax appeals. Committee members Cantor, Davidoff, Fay, and Councilor Barnes attended the executive session, with J. Dakers, M. Hart, G. Newsom, P. Privitera, and G. Varano also in attendance as staff. Motion passed 3-0-0.

The Committee exited executive session at 6:45 PM.

3. Approve or Deny Certain Tax Appeal Settlements

S. Cantor made a motion, seconded by L. Davidoff, to approve tax appeal settlements from the 10/01/2019 grand list for the following properties:

- Bishop's Corner (E&A), LLC, 2523 Albany Ave.
- E & A Northeast Limited Partnership, 333 N. Main St.

- Bishop's Plaza LLC, 2550 Albany Ave.
- Vincent J. Dowling, 78 Ledyard Rd.
- Park-Oak Associates, LLC, 175 Park Rd, 15 and 17 Oakwood Ave.

Motion passed 3-0-0.

4. Executive Session

S. Cantor made a motion, seconded by L. Davidoff, to enter into executive session at 6:50 PM pursuant to CGS §§1-200(6) and 1-210(b)(10) to discuss certain written communications privileged by the attorney-client relationship related to the legal requirement to provide certain health services to nonpublic schools. Committee members Cantor, Davidoff, Fay, and Councilor Barnes attended the executive session, with M. Hart, S. Huleatt, P. Morowsky, P. Privitera, and G. Varano also in attendance as staff. Motion passed 3-0-0.

The Committee exited executive session at 7:25 PM.

5. Business Items

- An Ordinance Adjusting the Settlement Authority of Town Officials – G. Varano briefed the Committee on a proposed ordinance adjusting the settlement authority of the Corporation Counsel and Risk Manager. Staff will include this item on the October 22, 2019 Town Council agenda.
- Resolution Establishing an Annual Salary Range for Certain Unclassified Positions – M. Hart and P. Morowsky reviewed a proposed resolution to set the salary range for the unclassified part-time positions of Emergency Management Program Specialist and Recycling Coordinator. Staff will include this item on the October 7, 2019 Town Council agenda.

6. Staff Reports

- Finance – P. Privitera provided an update on the following:
 - The estimated impact of the minimum wage adjustment (approximately \$17,000 for FY20);
 - The estimated annual impact of the cost to recycle certain materials beginning on January 1, 2020 (\$100,000 – \$280,000 per year);
 - The impact of lower interest rates on projected Investment earnings;
 - The impact of the delay in the state bonding bill for the Town Aid Road, Local Capital Improvement Program, and other municipal grants; and
 - The appointment of Mr. Rick Galarza as the new Budget and Grants Manager.

7. Communications – none

8. Future Agenda Items – to be determined

9. Adjournment

With no further business to discuss, S. Cantor adjourned the meeting at 7:48 PM.